

## Interview Question Bank and Recording Documents

### NOTE TO THE ASSESSOR:

It is not mandatory for you to ask the applicant all of the questions in this question bank.

The applicant may have provided sufficient information to demonstrate competence based on their self assessment and documentary evidence. You will need to use your professional judgement on which questions you focus on at this stage of the assessment. You may chose to discuss a work task topic rather than ask a series of direct questions.

Record of Interview – **Course number and name** \_\_\_\_\_

Candidate's name	
Assessor's name	
Date	

Unit(s) of competency	Units of Competency covered by skill sets <b>Eg: Automotive</b>
	<p><b>Skill Set 1: Transmissions (Manual and Automatic), Differentials &amp; Steering Systems (Manual &amp; Power assisted)</b></p> <p>AURT206670A Inspect and service transmissions (manual)</p> <p>AURT207170A Inspect and service transmissions (automatic)</p> <p>AURT212670A Service final drive assemblies</p> <p>AURT213165A Remove and refit driveline components</p> <p>AURT213170A Service final drive (driveline)</p> <p>AURT215130A Inspect steering systems</p> <p>AURT215170A Inspect and service steering systems</p> <p>AURT306170A Inspect, service and/or repair clutch assemblies and associated operating system components</p> <p>AURT306666A Repair transmissions (manual)</p> <p>AURT307166A Repair transmissions (automatic)</p>

<b>How/Where was the interview conducted?</b>	Interview only <input type="checkbox"/>	
	At an RTO's premises <input type="checkbox"/>	Name: _____
	Demonstration/Theoretical assessment <input type="checkbox"/>	
	In the workplace <input type="checkbox"/>	Name: _____

## Example from Automotive

### INTERVIEW QUESTION BANK: Certificate III in Automotive Mechanical Technology AUR30405 (Heavy/Light Vehicle)

Assessor to ask leading questions.	Yes	No
<b>When working with transmissions, differentials or steering systems, can the candidate demonstrate the following:-</b>		
Identify and apply safety procedures used when carrying out these task.	<input type="checkbox"/>	<input type="checkbox"/>
Effective communication with others involved in or affected by the work.	<input type="checkbox"/>	<input type="checkbox"/>
Selection methods and techniques used appropriate to the task.	<input type="checkbox"/>	<input type="checkbox"/>
Preparation procedures and activities.	<input type="checkbox"/>	<input type="checkbox"/>
Selection of equipment for the application (including purpose and operating principles).	<input type="checkbox"/>	<input type="checkbox"/>
Inspection, servicing and operational testing requirements by workplace and manufacturer/component supplier specifications.	<input type="checkbox"/>	<input type="checkbox"/>
Outline the importance of meeting industry completion times.	<input type="checkbox"/>	<input type="checkbox"/>
Workplace quality requirements.	<input type="checkbox"/>	<input type="checkbox"/>
Sound/reasonable explanation of operating principles of the unit or component.	<input type="checkbox"/>	<input type="checkbox"/>
Provide an example where you had to solve a problem when you were working with transmissions and differential?	<input type="checkbox"/>	<input type="checkbox"/>



[illegible]